

East Sussex Health and Wellbeing Board – Terms of Reference

Constitution

The East Sussex Health and Wellbeing Board includes representation from all bodies in East Sussex with major responsibilities for commissioning health services, public health and social care.

Members:

- 4 members of the County Council
- East Sussex County Council Director of Public Health
- East Sussex County Council Director of Adult Social Care
- East Sussex County Council Director of Children Services
- One representative from each of the three Clinical Commissioning Groups
- One representative of Healthwatch

The Board will be chaired by an elected Member of East Sussex County Council to be determined by the four nominated County Councillors.

A Deputy Chairman will be chosen from among the CCG group representatives.

The quorum for a meeting shall be half of the membership including at least one elected Member of the County Council and one representative of the Clinical Commissioning Groups.

In the event of equal votes the Chair will have the casting vote. All members of the Health and Wellbeing Board will be entitled to vote.

Observers

In addition to the Members listed above, additional non voting observers from relevant agencies will be invited attend to assist in achieving the Board's objectives. The invited observers with speaking rights are:

- An elected Member from each of the five Borough and District Councils within East Sussex (to avoid conflict of interest this must be a different from the Health and Overview Scrutiny Committee Member)
- Chief Executive of East Sussex County Council
- Chief Executive of East Sussex Healthcare NHS Trust
- Chief Executive of Sussex Partnership NHS Foundation Trust
- A representative of the East Sussex Voluntary and Community Sector nominated by SpeakUp.
- Sussex Police and Crime Commissioner
- A representative from Surrey and Sussex Area Team of the NHS Commissioning Board

Role and Function

- To provide strategic influence over commissioning decisions across health, public health and social care.
- To strengthen democratic legitimacy by involving democratically elected representatives and patient representatives in commissioning decisions alongside commissioners across health and social care and provide a forum for challenge, discussion, and the involvement of local people,
- To bring together clinical commissioning groups and the council to develop a shared understanding of the health and wellbeing needs of the community.
- To drive local commissioning of health care, social care and public health and create a more effective and responsive local health and care system.

These functions will be delivered through the following activities:

Identify Needs and Priorities

1. Publish and refresh the East Sussex Joint Strategic Needs Assessment (JSNA), using a variety of tools, evidence and data including user experience, to ensure that the JSNA supports commissioning and policy decisions and identification of priorities.

Deliver and review the Health and Wellbeing Strategy

2. Review and update the Joint Health and Wellbeing Strategy regularly to ensure the identified priorities reflect the needs of East Sussex.
3. Ensure that the Clinical Commissioning Groups and other commissioners contribute to the delivery of the Joint Health and Wellbeing Strategy and integrate its agreed objectives into their respective commissioning plans.

Ensure Achievement of outcomes

4. Communicate and engage with local people about how they can achieve the best possible quality of life and be supported to exercise choice and control over their personal health and wellbeing.
5. Have oversight of the use of relevant public sector resources across a wide spectrum of services and interventions, with greater focus and integration across the outcomes spanning healthcare, social care and public health.
6. As part of the NHS Commissioning Board annual appraisal of Clinical Commissioning Groups within the County, the Board will report its views on the Clinical Commissioning Groups contribution to the delivery of the Joint Health and Wellbeing Strategy.

Reporting

7. To propose recommendations regarding the work of the Health and Wellbeing Board to:
 - East Sussex County Council
 - East Sussex Clinical Commissioning Groups.
8. To direct issues to and receive reports from the appropriate scrutiny committees
9. To provide an annual report to the Full Council on the work and achievements of the Board.